GURU NANAK COLLEGE OF ARTS, SCIENCE AND COMMERCE

G.T.B. NAGAR, SION (EAST), MUMBAI-400 037

ADMISSIONS 2022-23

University Pre-Admission Form Filling

As per University of Mumbai Circular dated 08th June, 2022

All students who wish to take admission in the programmes, viz. **FY BA/B.Com./B.Sc./BMS/BAMMC/BFMg./BAF/ BBI/ B.Sc.(IT)** should register their names online at the University of Mumbai Portal (mum.digitaluniversity.ac) .

PROCEDURE TO FILL ONLINE PRE-ADMISSION FORM

1. Click on University of Mumbai Pre-Admission Portal mum.digitaluniversity.ac
2. Click on "**Register**"
3. Fill Personal Information / details as required & click "**Accept**". Then Click "**Agree**" button; then click "**Register**".
4. You will get "**Username**" and "**OTP**" in the mobile no. given.
5. Enter the "Username" and "**OTP**", then click "**Verify**". Follow the message in the students' registered email-id.
6. Student should verify the information filled to ensure accuracy. Password is mandatory (Can change the password).

   Enter the new "**Password**" & "**Confirm**".

7. After entering the "**Username**" and "**Password**" on the new page opened, click "**Login**".
8. Click "**Fill Profile**" & fill all the details under **Personal Details**, correctly. (As per the instructions given)
9. Click "**Save & Proceed**".
10. Fill in "**Address**" details on the new page opened, then click "**Save & Proceed**".
11. Fill in "**Education**" details on the new page opened as applicable, then click "**Proceed**".
12. Fill "**Reservation**" details on the page opened, as applicable & click "**Save & Proceed**".

13. Upload Photo and Signature of the Student (scanned), then click "**Proceed**".

14. Fill in "**Contact**" details on the new page opened, then click "**Save & Proceed**".

15. Click "**Confirm Profile**" details. You will get the application form with the complete details filled.

16. a) Click "**Personal**", "**Contact**", "**Address**", "**Reservation**", "**Education**".

    b) Tick the box for confirming details.

    c) Click "**Confirm Profile and Apply Online**".

17. On the new page opened **Apply online**,
Select the write programme as applicable & click "**Apply**", then click "**Agree**".

18. On the new page opened **Last Qualifying Exam**, tick applicable boxes and then click "**Submit**".

19. From the "**List of Colleges**", select "**Guru Nanak College of Arts, Science & Commerce**" with the College Code "**75**".

20. On the new page opened **Course Selection**, tick the applicable boxes and then click "**Proceed**", then click "**Add next term**".

21. Then click "**Proceed**", you will get the complete courses.

22. Click "**Proceed**" & you will get **Document Page**.
Click relevant boxes for document & then click "**Submit**".

23. You will get the page **Application Status** showing "**Congratulations**" with the full details.

24. Download & Print by clicking the "**Print**" button.

Note:

- Be careful in selecting the right college name & right programmes
- Take the Print out of the University Pre-Admission Form and submit the same to the College along with College Admission Form during document verification.
- The soft copy of the same should be uploaded while filling the College Admission Form.
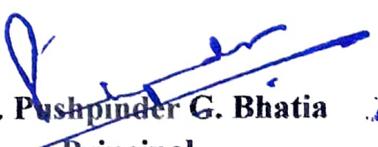
Dr. Pushpinder G. Bhatia
Principal